



2305 Dunlavy Street
 Houston, TX 77006
 713.522.2409
 www.archwaygallery.com

LAYAWAY LOG

Title	Artist	Price
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
Subtotal		\$ _____
Tax		\$ _____
Total Payment Due		\$ _____

Archway Gallery will retain the artwork until all payments have been made. Layaway agreement shall not exceed 60 days unless specified by Archway personnel. The buyer agrees to purchase the above mentioned artwork on the following schedule:

- Initial payment of \$ _____ made on _____ (date).
- Second payment of \$ _____ due on or before _____ (30 days after initial payment).
- Final payment of \$ _____ due on or before _____ (30 days after second payment).

Payment History:

_____	_____	_____	Purchase Price	\$ _____
Date	Invoice Number	Archway Representative	Less 1 st Installment	\$ _____
			Balance	\$ _____
_____	_____	_____	Less 2 nd Installment	\$ _____
Date	Invoice Number	Archway Representative	Balance	\$ _____
_____	_____	_____	Less 3 rd Installment	\$ _____
Date	Invoice Number	Archway Representative		

If payment is not made on or before the specified dates, Archway Gallery reserves the right to revoke this agreement and retain monies paid. If the buyer revokes the agreement, Archway Gallery reserves the right to retain monies paid.

_____	_____	_____	_____
Buyer Signature	Date	Archway Representative	Date

Please Print the Following:

Buyer's Name _____
 Address _____

 Phone _____
 E-Mail _____
 TDL # _____